

Microsoft 365

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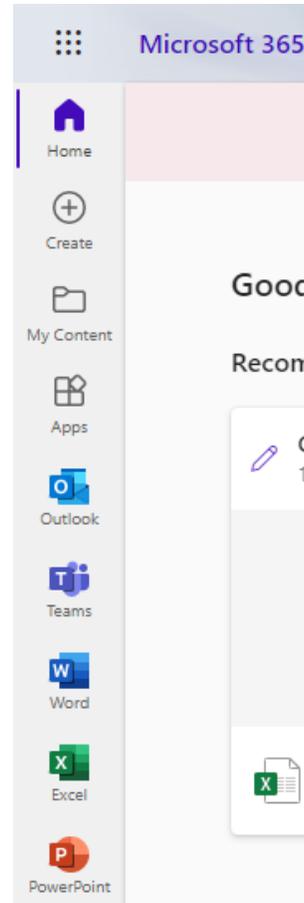
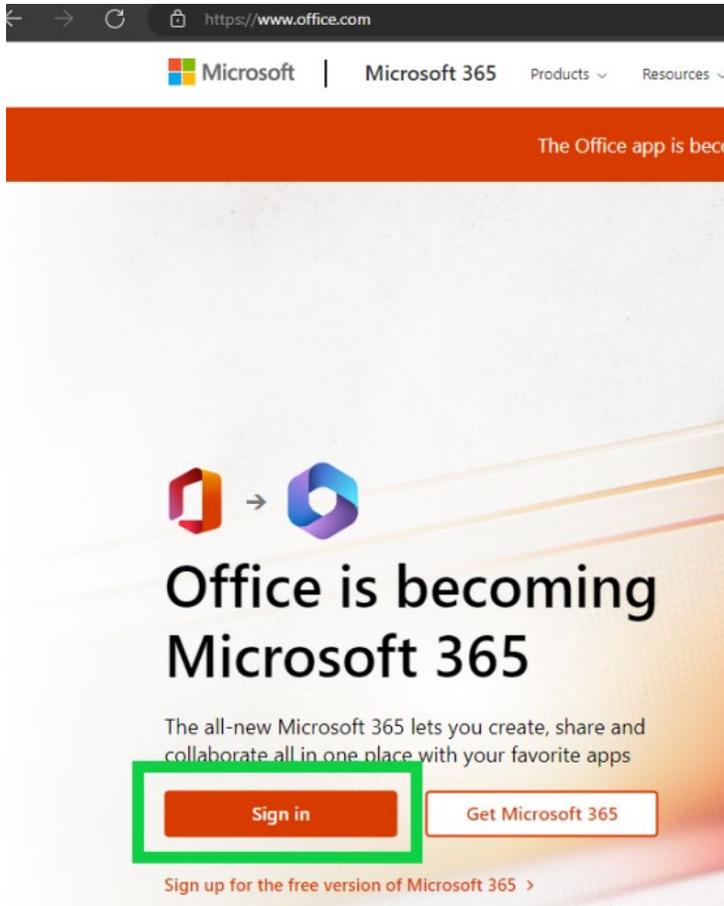
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Overview

Microsoft 365 (formerly known as Office 365) is a cloud-based suite of workplace applications that include Outlook, Word, Excel, PowerPoint, OneDrive and more. Microsoft 365 allows users to access the applications from work or home on a laptop, desktop or smartphone.

Quick Start

Navigate to office.com and log in to access applications.



Logging into Microsoft 365

You can access Microsoft 365 from any browser (Google Chrome, Firefox, Microsoft Edge, Safari) by typing in office.com or by visiting the district website siouxcityschools.org. On the district website you will need to click on the Staff tab at the top and then Office 365 under All Staff.



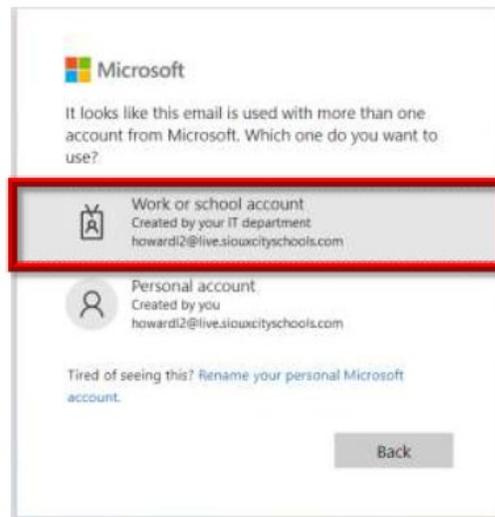
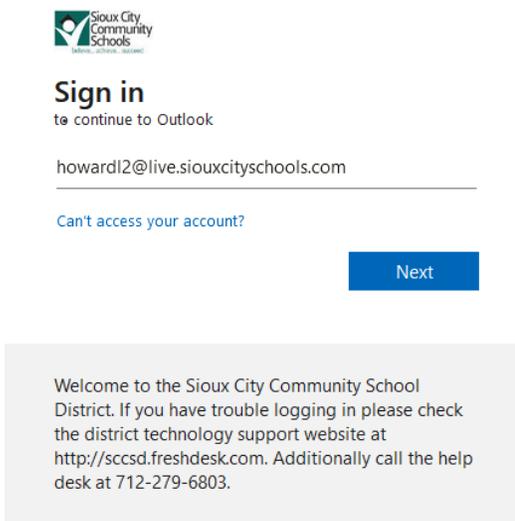
Additional Tools for Success

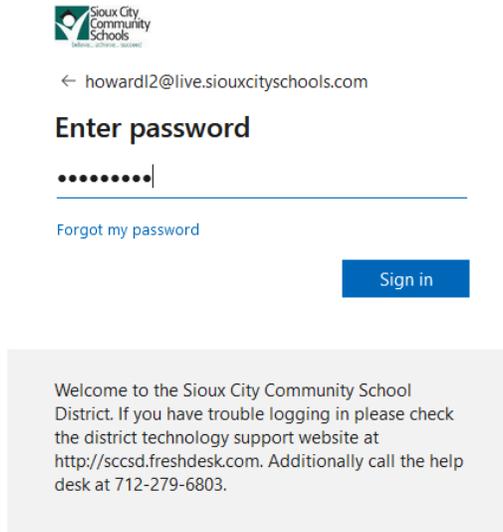
All Staff	Teachers	Administrators	
			
PowerSchool Professional Learning	Applicant Tracking	Office 365 – Staff Access	Employee Access Center

Click on Sign In.

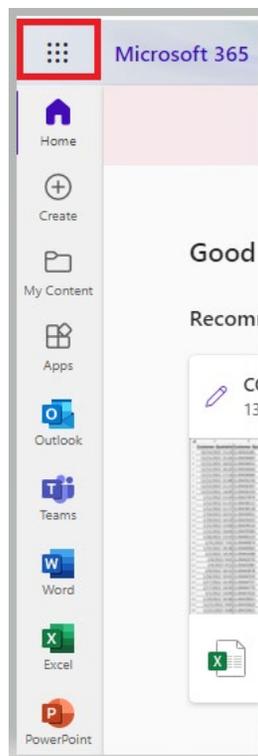


Enter your district email address and password. If prompted, choose Work or school account.





The applications menu will be on the left. You can click on the app grid for hidden applications.



Assistance

If at any time you experience issues, please enter a help desk ticket at this [link](#).