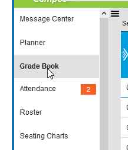
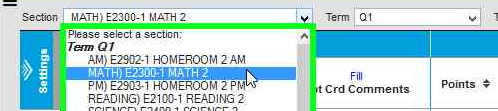
**Post Grades to Standards-Based Report Card**

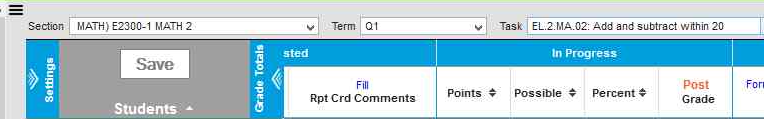
1. Open **Grade Book**



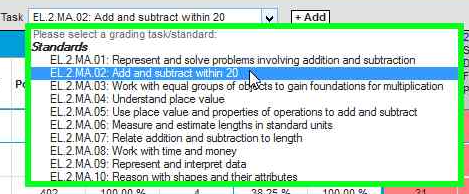
1. Select class from **Section** menu



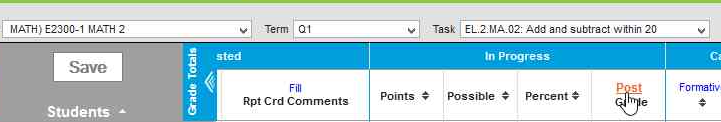
1. Make sure that **Term** is set to **Q1**.



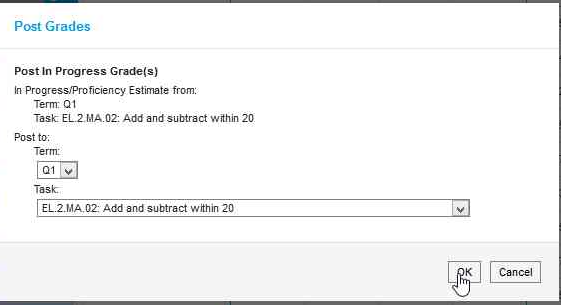
1. Choose a standard (that was assessed) in **Task** dropdown menu



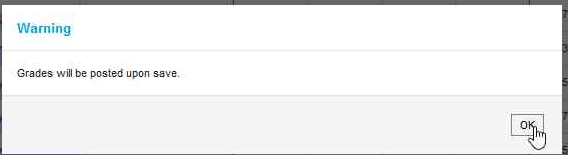
1. Click on red Post Grade



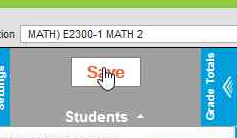
1. Click **OK**



1. Click **OK**



1. Click **Save**



**Your grades are now saved to the report card section of Infinite Campus Grade Book!**

**Repeat process for other sections taught this marking period.**